



Teacher Job Description

Start Date: August 8th | Full Time

The person selected for this position will be responsible for the general supervision and management of a classroom of up to twelve students between the ages of 2 to 6 years old. This person agrees to follow through with all the job responsibilities listed below and conduct themselves according to the professional requirements listed below.

Qualifications: Preferred B.A. or A.A. in a field related to child development; however, applicants with at least 12 ECE units or currently enrolled will also be considered. The person selected for this position must be professionally prepared as a teacher of young children and must be able to meet the qualifications of the licensing agency. Trinity Preschool is a program based on supporting the whole family and therefore preschool staff must be sensitive, compassionate, mature individuals who are able to relate well to both children and adults. Trinity Preschool is a ministry of Santa Barbara Community Church, and our primary goal is to reflect the love of Christ to the families we serve. Preschool staff must have the personality and ability to provide leadership and stability for program continuity.

Job Responsibilities: Responsibilities of a Trinity Preschool Teacher will include but are not limited to:

- Plan, implement and supervise daily instructional lesson plans that blend and balance early education goals, project work, social/emotional development, and Bible curriculum.
- Develop activities that meet the needs of students and help them to grow in all facets of development (social, emotional, cognitive, physical, and spiritual)
- Gear the daily curriculum activities to the needs of individual children with concern for interests, needs, talents and individual style and pace of learning.
- Treat children with respect and dignity in both words and actions.
- Responsible for the ordered arrangement, appearance, décor and learning environment of the classroom. Including upkeep of bulletin boards and classroom schedule
- Maintain classroom clean up- clean tables daily, shelves, and materials as needed and keep classroom in a neat, orderly appearance at all times.
- Observe students and make notes as a part of an ongoing evaluation procedure to assess the developmental levels of children.
- Direct assistant teachers to maintain a healthy and safe experience here at school. Guide them in our relational approach to children's social and emotional needs.
- Conduct parent conferences on children's school adjustment, growth and goals.
- Participate in staff meetings and in parent meeting when asked. Be present for teacher in-service days and school events, as well as any scheduled professional development conferences.





- Able to maintain a classroom communication through Sandbox, update social media accounts and able to utilize computers, tablets, etc. to create word documents, spreadsheets, etc.
- Maintain a positive professional attitude that demonstrates love, kindness, and willingness to hear or learn from others.
- Assist children with clothing changes, applying sunscreen, and helping with toileting needs.
- Is able to perform physical tasks such as lift children ages 2-5 years, bending to their level, etc.
- Willing to assume an equal share of the joint housekeeping responsibilities to upkeep the school's appearance and cleanliness.
- Must follow a dress code that is professional and not offensive to others.
- Must read and possess knowledge of the current parent handbook, teacher job description and Trinity Preschool Employee Handbook.

To apply, please send a resume to arianna@trinity-preschool.org.

